



AIREY MILLER PARTNERSHIP LLP
ENVIRONMENTAL POLICY

ENVIRONMENTAL POLICY STATEMENT

Airey Miller Partnership LLP is an organisation of Chartered Building Surveyors, providing consultancy services in affordable housing to housing associations and house builders. Whilst our business activity is within the construction industry, the environmental impact of our organisation's activity is associated typically with general office use.

Specifically, we will:

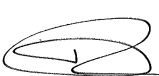
- Comply with all relevant environmental [laws and regulations](#);
- Inform all Employees of their responsibilities in following 'Good Environmental' practice and the contribution they can make to achieve continual improvements in environmental performance;
- Set clear [environmental objectives](#) which are relevant to the nature, scale and environmental impact of our specific activities;
- Identify performance [targets](#) by which progress towards these environmental objectives can be measured and reviewed;
- Report on the results of the monitoring of performance targets.

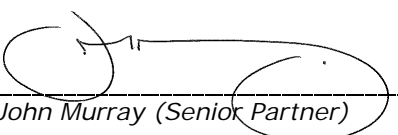
Airey Miller Partnership has the following key environmental objectives:

- Reducing waste by re-using / re-cycling materials where appropriate;
- Liaising with our Clients and suppliers to promote sound environmental practice in the selection, use and disposal of all materials used in the Practice's business (wherever practicable);
- Reducing the consumption of energy by sensible energy management of our offices, equipment and vehicles (wherever practicable);
- Reducing or avoiding, where possible, pollution of the air, land or water;
- Encouraging the development of good environmental practice by all the Practice's Employees.

The Practice will adopt corporate 'Good Practice' procedures to ensure the most environmentally sympathetic means to support its service delivery.

Signed 
Peter Airey (Managing Partner)

Signed 
Denise Sheerin (Practice Manager)

Signed 
John Murray (Senior Partner)

Signed 
Tim Cork (Senior Partner)

This document is controlled when viewed electronically; it will be reviewed at least annually



1. Scope of Policy / Statement

This statement covers the practice's trading address at Kelsey House, 77 High Street, Beckenham, Kent BR3 1AN. It covers all buildings, goods and services used and provided by the practice and everyone working for us. It concerns the immediate impacts of our activities and policies.

The policy excludes the indirect impacts of our goods and services that we cannot control or influence and also our suppliers' impacts that we are unable to influence.

OUR ROLE IN SUSTAINABLE DEVELOPMENT

1. Training & Development

We will, as an organisation, raise the level of understanding of sustainable development through a structure approach, via in-house seminars and training sessions.

Specifically –

- Our Clients' funding objectives and targets ie Design & Quality Standards, Code for Sustainable Homes and HQIs
- The effect of planning legislation ie PPG3
- The use of Green Specification guides
- Understanding Waste in Construction and Recycling
- Life cycle costs

2. Our role as a Specifier

To ensure our standard documentation is regularly audited for green and environmental issues.

To use the NGS 'Green Spec' guide as a review process for all our specification writing.

This document is controlled when viewed electronically; it will be reviewed at least annually



3. Our role as an Auditor of Design Proposals

To ensure proposals received on the behalf of our Clients have reflected sustainability in respect of specification and design. Precluding materials that have a detrimental effect upon the environment.

To ensure proposals to reduce CO² emissions, reflect our Clients' desire to achieve value for money.

4. Our role as a site inspector

To ensure our activity and travel reflects sound practice in terms of its impact on the environment ie use of public transport, eliminating unnecessary visits.

To ensure good practice by Contractors on site, making certain on site management reflects minimisation of waste and maximisation of recycling.

5. Objectives and Targets

We shall set annual environment improvement objectives and targets which are regularly monitored and reviewed.

The objectives and targets shall be publicised throughout our organisation and all staff committed to their achievement.

6. Publication

This policy and the obligations and responsibilities required by any environmental management system implemented by us have been or will be communicated to all employees.

The policy is available to the public on request.

This document is controlled when viewed electronically; it will be reviewed at least annually



ROLES & RESPONSIBILITIES

The Senior Partner (namely, Peter Airey MRICS RMaPS) has overall responsibility for ensuring the objectives of the Environmental Policy are achieved and for maintaining an effective EMS.

Specifically, the Senior Partner will:

- Ensure that adequate arrangements are in place to effectively implement and maintain the EMS;
- Ensure that compliance with 'Good Practice' procedures is monitored and reported;
- Ensure that effective corrective action is taken to remedy any deficiencies in compliance with the 'Good Practice' procedures;
- Ensure that an annual Environmental Management Plan is prepared with the objective of securing continuous improvement; and
- Appoint or nominate a Partner with specific responsibility for Environmental Management.

The Practice Manager (namely, Denise Sheerin AIIRSM TechIOSH) is responsible for providing technical and legislative advice to the management team.

Specifically, the Practice Manager will:

- Ensure that the EMS is established, implemented and maintained;
- Ensure that 'Good Practice' procedures are implemented in accordance with the timetable set out in the Environmental Policy Statement;
- Report on the results of monitoring compliance with the requirements of 'Good Practice' procedures and on any outstanding remedial actions;
- Identify the legislative requirements that are applicable to the environmental aspects of the business's activities and services;
- Identify any significant environmental impacts arising from the Practice's business activities or services, which are not covered by the Practice's 'Good Practice' procedures and produce a 'Good Practice' procedure to control these impacts; and
- Establish and maintain procedures to identify training requirements for all Employees whose work may create a significant environmental impact.

This document is controlled when viewed electronically; it will be reviewed at least annually



Team Leaders and Partners are responsible for implementing the arrangements detailed in the EMS.

Specifically, Team Leaders and Partners will:

- Implement the 'Good Practice' procedures for which they have a designated responsibility;
- Ensure that their team members, who report to them, implement the 'Good Practice' procedures for which they have a designated responsibility;
- Bring the Environmental Statement and Policy to the attention of their team members;
- Ensuring that all team members whose work may create a significant impact on the environment receive the training identified by the Environmental Manager; and
- Communicate any relevant information to Clients and suppliers.

All Employees have a responsibility to carry out their work in accordance with their training and report any environmental hazards or incidents to their Team Leader/Environmental Manager.

This document is controlled when viewed electronically; it will be reviewed at least annually